



Classical Education Network (CEN)

Minutes for Regular Meeting of the Board of Directors
December 19th, 2022, at 3:30 P.M. via Zoom

MINUTES

Members in Attendance

- Mr. Christopher Hudson, Chair
- Ms. Yvonne Caldwell, Secretary
- Dr. Laura Pate

School Personnel in Attendance

- Mrs. Erika Donalds, Executive Director
- Dr. Dan Sturdevant, Head of School
- Ms. Fallon McLaughlin, School Operations Manager

Members Absent

- Mr. Glenton Gilzean
-

1. Meeting called to order at 3:31 p.m. by Mr. Hudson
2. Roll call attendance conducted by Mrs. Kuhl.
3. Approval of meeting minutes: 11/1/2022 - [vote]
Motion to approve the 11/1/2022 meeting minutes made by Dr. Pate, seconded by Ms. Caldwell, vote: unanimous.
4. Community Comment - None
5. OCA Head of School's Report – Dr. Sturdevant reported on enrollment, student support initiatives, student attendance, CCPS training for staff, Parent and Faculty satisfaction survey, 9th grade DOE approval submission, VR social, Optima Freedom Academy curriculum, headset refresh upgrade for Meta software update, applications for 2023-24. Student and family communication with a bi-weekly newsletter, social media, and grade-based emails. Dr. Sturdevant will provide retention rate data for the next meeting. Mr. Hudson requested survey data from brick-and-mortar schools as a comparison.
6. Financial Reports, July 2022 – October 2022 – Mrs. Turner and Ms. Gonzalez reviewed the financial reports.
7. Optima Foundation Report – Mrs. Turner reported on the Estero school project financials and construction permitting status, ESE program presentations done by Optima's Director of Academics, Mr. Robert Stamp's appointment to Executive Director of the Optima Foundation, and the Optima Management Services (OMS) launch for in-house HR on January 1st.
8. New Business
 - a. MSA transition – (vote) ***previously approved***
 - b. OptimaEd Agreement for OCA - (vote)
Motion made to approve the OptimaEd Agreement for OCA by Dr. Pate, seconded Ms. Caldwell, vote: unanimous

- c. OptimaEd Agreement for ECA – (vote)
Motion made to approve the OptimaEd Agreement for ECA, Optima Classical Academy at Estero, by Dr. Pate, seconded Ms. Caldwell, vote: unanimous
- d. Treasurer of CEN Board – (vote) – ***tabled to January Meeting***
- e. Name Change Estero Classical Academy to Optima Classical Academy at Estero
Motion made to approve the name change of Estero Classical Academy to Optima Classical Academy at Estero by Dr. Pate, seconded by Ms. Caldwell, vote: unanimous
- f. Name Change Palms Classical Academy to Optima Classical Academy at Gladiolus
Motion to approve the name change of Palms Classical Academy to Optima Classical Academy at Gladiolus made by Dr. Pate, seconded by Ms. Caldwell, vote: unanimous
- g. 2022-2023 Optima Classical Academy at Estero Budget - (vote)
Motion to approve the 2022-2023 Optima Classical Academy at Estero budget as presented made by Dr. Pate, seconded by Ms. Caldwell, vote: unanimous
- h. 2022-2023 Optima Classical Academy 9040 Teacher Salary Increase Allocation (TSIA) - (vote)
Dr. Pate moves to approve the 2022-2023 Optima Classical Academy 9040 Teacher Salary Increase Allocation (TSIA), Ms. Caldwell, vote: unanimous
- i. New Board Member, Cary Mitchell – (vote)
Motioned made by Ms. Caldwell to approve the appointment of Cary Mitchell to the CEN Board of Directors, seconded by Dr. Pate, vote: unanimous

9. Board Comments

- a. Dr. Pate asked about the December 4th fundraiser results and Mrs. Turner advised the numbers are being finalized. Dr. Pate asked about the status of finding a school leader for Estero. Mrs. Turner reported a candidate is identified and is being referred to Hillsdale for approval.
- b. Mr. Hudson felt the December 4th fundraising event was beautiful and hit the mark with excellent keynote speakers.
- c. Ms. Caldwell wishes all happy holidays.
- d. Mr. Hudson thanked everyone for a great year and thanked Optima staff for their support of the Board and wished everyone a happy holiday.

10. Adjournment – the meeting was adjourned at 4:18 p.m.

Next Meeting: Tuesday, January 11th, 2022, 2:30-4:00 p.m.