

Classical Education Network (CEN)

MINUTES for Regular Meeting of the Board of Directors

April 11, 2023, 4:00 p.m.

Via Microsoft Teams



Optima Classical Academy at Estero, Lee (MSID: TBD)

Optima Classical Academy, virtual, Collier (MSID: 9040)

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Christopher Hudson	Board Chair	✓			
2	Dr. Laura Pate	Director	✓			
3	Ms. Yvonne Caldwell	Board Secretary	✓			
4	Mr. Glen Gilzean	Director	✓			
5	Ms. Cary Mitchell	Director	✓			

School Personnel in Attendance:	Optima Staff/Guests in Attendance:
Mrs. Erika Donalds, Executive Director	Mrs. Susan Turner, OptimaEd Director of Governance & Compliance
Dr. Dan Sturdevant, Head of School	
Mrs. Fallon McLaughlin, School Operations Manager	

1. Call to Order by Mr. Hudson at 4:00 P.M.
2. Attendance taken.
3. Agenda Adoption
4. Approval of Meeting Minutes- Motion by Laura Pate to approve the 2/7/23 meeting minutes, seconded by Yvonne Caldwell. Vote: unanimous. (Glen Gilzean absent)
5. Board Chair Report – no report today
6. Public Comment – None
7. Review of authorizer unique correspondence (written notice from School District, Lee and Collier) – None
8. Head of School’s Report – Dr. Sturdevant reviewed the student academic achievement gains by grade level in mathematics and ELA. The last FAST testing of the year will occur next month, and OCA continues to work with each school district to coordinate the scholar tests.

9. OptimaEd Report – Mrs. Donalds provided course enrollment numbers and adjustment to part time option for students. Approximately 250 courses have been added each week in the past month. Updates on brick and mortar schools were provided, including challenges due to FEMA updates, hurricane-related delays, and financing structure. Mr. Gilzean commented on the process of the charter application approval at a school district, and shared the frustration of the application timeline while significant student learning needs exist.
10. Financial Report for OCA (MSID: 9040) July 2022 - March 2023 - (vote to accept)
Motion made by Mr. Gilzean to accept the financial reports for OCA as presented with the exception of the balance sheet, which is pending updates from the Estero closing, seconded by Laura Pate. Vote: unanimous.
 - a. Balance Sheet
 - b. Profit and Loss Statement
 - c. Cash Flow Statement
 - d. Bank Statement
11. Unfinished Business- Conflict waivers and engagement letters with Arnold Law and between Optima Classical Academy at Gladiolus, Optima Classical Academy at Estero, and Optima Classical Academy at Mandarin and Optima Foundation and OptimaEd. Motion to approve all as presented made by Laura Pate, seconded by Glen Gilzean. Vote: unanimous.
12. New Business
 - a. Parent Representative 9040 - (vote); Motion to appoint Dr. Laura Pate made by Chris Hudson, seconded by Yvonne Caldwell. Vote: unanimous.
 - b. Optima Management Services (OMS) Agreement; Motion to approve made by Laura Pate, seconded by Glen Gilzean. Vote: unanimous.
 - c. Optima Classical Academy 9040 Annual Audit RFP; Motion to approve made by Glen Gilzean, seconded by Yvonne Caldwell; vote: unanimous.
13. Board Comments - None
14. Adjournment – 4:36 P.M.